

# WHALEY BRIDGE TOWN COUNCIL

---

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA  
Tel: 01663 733068 e-mail: [townclerk@whaleybridgetowncouncil.gov.uk](mailto:townclerk@whaleybridgetowncouncil.gov.uk)

## **Minutes of the Town Council Meeting held at 7.30pm on Thursday 12<sup>th</sup> September 2024 The Meeting Room, Mechanics Institute, Market Street, Whaley Bridge**

**Present:** Councillors: Thomas (Chair), Bowden, Glover, Magowan, McCarthy, Ridgway, Smith, Taylor, and Webb.

**In Attendance:** No members of the public, PC Alex Simpson, DCC Cllr Ruth George and Andrew Fox, Town Clerk.

### **C24/122 Apologies for Absence**

Cllrs Gilmour, Hall and Lomax.

### **C24/123 Declarations of Members' Interests and Dispensation Applications**

None.

### **C24/124 Community Police**

A report was received from the Community Police and PC Alex Simpson attended the meeting to provide an oral report and to take any questions. It was noted that a new Community Police Officer should be starting in the local area very soon and that there is a different PCSO now covering Whaley Bridge.

He commented that the investigation regarding the concerning e-bike theft on the canal path is ongoing and more patrols were taking place on the canal.

PC Simpson reported that the Police were carrying out a bike marking event on the 17<sup>th</sup> of September 5pm-7pm at the Transhipment Warehouse. Members of the public are invited to get their bikes marked for free for added security.

The Council thanked PC Simpson for attending the meeting and his work in the local community.

### **C24/125 Public Participation**

No members of the public were present.

### **C24/126 Updates from County and Borough Councillors on matters of concern to the Town Council**

The Clerk reported on behalf of Cllr Lomax that there has not been any HPBC meetings since the July Town Council meeting and that the Memorial Park has maintained its Green Flag Award.

Cllr George provided a written report which is attached to the minutes. The Clerk thanked Cllr George for providing the written report.

**C24/127 Minutes of previous meeting**

**RESOLVED:** The Minutes of the last meeting of Whaley Bridge Town Council held on Thursday 11<sup>th</sup> July 2024 are a true and correct record of the meeting, the Chair was authorised to sign them.

**C24/128 Clerk's Report**

The Clerk apologised for forgetting to include the written Clerk's report with the meeting papers and provided an oral report at the meeting.

**RESOLVED:** To note the Clerk's report.

**C24/129 Finance etc**

**RESOLVED:** That the Accounts for Payment listed below are paid.

	Aug & Sep -24	Payments	12/09/2024
Cheque Number	Payee	Description	Amount £
<b>Whaley Bridge Town Council</b>			
	Salaries	Net salaries (Jul)	£4,363.96
	HMRC	PAYE (Jul paid)	£956.25
	DCC	Pension Contribution (Jul paid)	£1,064.96
	Salaries	Net salaries (Aug)	£4,199.08
	HMRC	PAYE (Aug)	£856.85
	DCC	Pension Contribution (Aug)	£1,002.25
DD	TalkTalk Business	Telephone/Broadband (Aug)	£54.44
DD	Trusted IT	Backup/365 Lic/Website (Aug)	£125.36
DD	TalkTalk Business	Telephone/Broadband (Sep)	£54.44
DD	Trusted IT	Backup/365 Lic/Website (Sep)	£125.36
DD	Altodigital	Photocopier Usage	£15.40
DD	PEAC UK	Photocopier Lease	£245.74
	Mechanics Institute	Office Rent (Jul)	£476.66
	Mechanics Institute	Concessionary use (Jul)	£216.00
	Mechanics Institute	Meeting Room hire (Jul)	£92.00
	Mechanics Institute	Office Rent (Aug)	£476.66
	Mechanics Institute	Concessionary use (Aug)	£216.00
	Mechanics Institute	Meeting Room hire (Aug)	£92.00
	WBSA	Covering pitch hire for Walking Football	£70.00
	Martin Thomas	Chair Allowance	£300.00
	Hockerley Hall Garden Services	Shallcross Incline Maintenance	£100.00
	Hockerley Hall Garden Services	Shallcross Incline Maintenance	£100.00
	Jack Hamnett	Final payment for watering for HB	£200.00
	Jack Hamnett	Payment for additional watering for HB	£215.00
	Gov.uk	Land Searches for Area near Cromford Court (Paid)	£24.00
	Whaley Bridge Canal Group	W4W Community Garden Plaques	£55.00
	Shelter Maintenance	Bus Shelter Cleaning	£74.30
	Nemisis Pyrotechnics	Firework Deposit	£500.00

	PFK	External Audit	£504.00
	S Butterworth	Refund for SA pitch Hire	£40.00
	Gas Point Services	SA Boiler service and safety check	£155.00
	Shorroch Trichem Ltd	Cleaning Supplies for SA	£201.54
	Black Box Group	Installation of emergency release Keypad and new access keypad for SA	£1,065.22
	Shorroch Trichem Ltd	Cleaning Supplies for SA	£25.34
	Abacus	Floodlight head assessment for SA	£800.00
	Total Energies	Electricity for SA	£413.02
	<b>Whaley Bridge Town Council</b>	<b>Total</b>	<b>£19,601.19</b>
<b>Mechanics Institute</b>			
	Whaley Bridge Town Council	Wages offcharge (Jul)	£1,789.60
	Whaley Bridge Town Council	Wages offcharge (Aug)	£1,499.10
	Response Gas Ltd	Landlord Gas Safety Certificate	£144.00
	Shorroch Trichem Ltd	Cleaning Supplies	£46.17
	Shorroch Trichem Ltd	Cleaning Supplies	£101.30
	Shorroch Trichem Ltd	Cleaning Supplies	£246.88
	Stanway & Hallows Electrical Ltd	PAT, Fire alarm and light testing	£228.00
DD	Yu Energy	Gas	£179.77
DD	Yu Energy	Gas	£170.32
DD	British Gas	Electricity	£148.04
DD	British Gas	Electricity	£144.83
DD	United Utilities	Water	£62.76
DD	United Utilities	Water	£62.76
	<b>Mechanics Institute</b>	<b>Total</b>	<b>£4,823.53</b>
<b>Sports Association</b>			
DD	SAGE	Sage One Accounts (Aug)	£39.60
DD	SAGE	Sage One Accounts (Sep)	£39.60
755	Whaley Bridge Town Council	Wages offcharge (Jul)	£730.47
756	Whaley Bridge Town Council	Wages offcharge (Aug)	£776.95
757	Whaley Bridge Town Council	Reimburse expenditure	£2,700.12
DD	Water Plus	Water (Aug)	£18.79
DD	High Peak Borough Council	Non-Domestic Rates (Aug)	£55.00
DD	Water Plus	Water (Sep)	£18.79
DD	High Peak Borough Council	Non-Domestic Rates (Sep)	£55.00
	<b>Sports Association</b>	<b>Total</b>	<b>£4,434.32</b>
	<b>Total Expenditure</b>	<b>Total</b>	<b>£28,859.04</b>

**RESOLVED:** To note the Financial Reports for Julu and August 2024 which had been circulated to all members, and the bank balances at 31<sup>st</sup> August stood at:

<b>Whaley Bridge Town Council</b>	£
CCLA Deposit Fund	183,000.00
Unity Trust - Current Account	34,330.36
Unity Trust - Deposit Account	36,583.78
Petty Cash	4.77
	253,918.91

<b>Mechanics Institute</b>	£
Unity Trust - Current Account	7,504.48
Unity Trust - Deposit Account	14,268.65
	<hr/>
	21,773.13
<b>Sports Association</b>	£
Current Account	20,870.81
Deposit Account	68,500.27
Petty Cash	0.00
	<hr/>
	89,371.08

**C24/130 Mechanics Institute Refurbishment Project**

Received a report with the final drawings and documents for the tender.

**RESOLVED:** To suspend Standing Orders.

Cllr George commented that it might be a good opportunity to comment on the hours of the library to facilitate disabled access in their consultation.

**RESOLVED:** To reinstate Standing Orders.

**RESOLVED:** To approve the final drawings and documents for tender and to start the tender process.

**C24/131 Bridge at Toddbrook Reservoir**

A report was received by Cllr Thomas regarding the provision of a memorial bridge at the far end of the Reservoir by the CRT.

**RESOLVED:** The Clerk will write to the CRT to enquire about the memorial bridge as there was no mention of it in the latest tour of the works carried out by Keir.

**C24/132 Funding for Furness Vale Citizens Advice Bureau**

Received a report about the funding for the Furness Vale Citizens Advice Bureau.

**RESOLVED:** To provide £650.00 funding for the Furness Vale Citizens Advice Bureau if it has not been acquired from another source.

**C24/133 Marked Parking Bays on Canal Street**

Cllr McCarthy reported that there has been some consideration of whether it would be more efficient to create clear parking bays on Canal Street. After consultation with DCC it was decided they are more efficient in their current state.

**C24/134 Community Award**

Received a report from Cllr Thomas.

**RESOLVED:** To provide a one-off Community Award for the W4W volunteer to commemorate his exceptional service, and to set a budget of £110.00 for a commemorative plaque and voucher for a meal.

**RESOLVED:** The Clerk will investigate the previous Community Award and draft some guidelines before bringing this to a later meeting.

**C24/135 Training Course for the Administrator**

Received a report from the Clerk noting the administrator' request to go on a bookkeeping course at ELF college.

**RESOLVED:** To pay the £300.00 for the bookkeeping course.

**C24/136 Snow Warden Scheme**

**RESOLVED:** The Council will take part in the Snow Warden Scheme for 2024/25.

**C24/137 High Peak Art's Decorative Plaque for Brookfield Pond**

Cllr Smith noted the correspondence received from High Peak Art about the decorative plaque for Brookfield Pond.

**RESOLVED:** The Council will allow the printed photo of the decorative plaque to be placed at Brookfield Pond and for a ceremony to take place on the 10<sup>th</sup> or 17<sup>th</sup> of October.

**C24/138 Fernilee Defibrillator**

Received a report from Cllr Ridgway.

**RESOLVED:** To set a budget of £100.00 for the defibrillator to be placed under the Community Heartbeat Trust Scheme. The Clerk will agenda defibrillators for the next meeting with a report on the current provision in the Parish.

**C24/139 Shallcross Incline Overgrown Vegetation and Memorial Tree**

Received a report from Cllr Ridgway regarding the overgrown vegetation and the health of one of the existing memorial trees.

**RESOLVED:** Cllr Smith will enquire on the health of the liquid amber tree when discussing the planting of a new tree.

**RESOLVED:** The Clerk will inspect the Shallcross Incline and discuss any discovered issues with the contractor maintains it.

**C24/140 Scout Hut Overgrown Hedge and Footpath Clearance**

It was noted that this was due to be discussed with the Scouts.

**C24/141 Whaley Bridge Town Council Tarmac Application**

It was noted that WBTC and HPBC have submitted an application to Tarmac for improvements on the Linear Park surface.

**C24/142 Phone and Broadband**

Received a report from the Clerk.

**RESOLVED:** To delegate authority to the Clerk to agree a new contract for the Phone and Broadband after comparing additional providers.

**C24/143 Christmas Tree and Light Switch On in Furness Vale**

The Clerk provided a short report.

**RESOLVED:** To agree the cost of £400.00 for the Furness Vale Christmas tree from Goyt Valley Produce.

**RESOLVED:** To set the day for the Furness Vale Christmas Light Switch on as the 6<sup>th</sup> of December.

The Clerk will organise and minute an official meeting regarding the Whaley Bridge Christmas Light Switch on.

## **C24/144 Photocopier Provision**

It was noted that we are with our current lease until the 30<sup>th</sup> of November. The Clerk will bring an alternative before this date for consideration.

## **C24/145 Recommendations From Whaley 4 Wards**

It was noted that the minutes for the meeting had not yet been completed.

## **C24/144 Reports from Committees and representatives on outside bodies**

### a) Regeneration Committee

The Minutes of the Regeneration Committee had been circulated and were noted by the Council. It was considered and agreed that the Council would not provide steam cleaning of the wall by the public toilets.

### b) Personnel Committee

A meeting was carried out on the 8<sup>th</sup> of August and the Appraisal forms of the Clerk and Administrator had been circulated to Cllrs. It was noted that the Clerk's review was good overall and the areas for further improvement were identified.

### c) High Peak & Hope Valley Community Rail Partnership

Nothing to report.

### d) Whaley Bridge Allotments Working Group

It was noted that the keep dogs on a lead signs had been put up. An alternative water storage and supply needs to be costed for consideration at the next meeting.

### e) Whaley Bridge Sports Association

There had not been a meeting, but the floodlights need fixing as soon as possible and the Clerk was asked to contact HPBC for an update on the grass pitches.

### f) High Peak and Cheshire for Ukraine

Nothing to report.

## **C24/145 Correspondence**

**RESOLVED:** To note correspondence received from 11<sup>th</sup> July:

1. DCC – Community News 15 July 2024.
2. DCC – Community News 17 July 2024.
3. DCC – Community News 29 July 2024.
4. Cheshire East Council – Regulation 16 consultation for the Styal Neighbourhood Plan.
5. DCC – Community News 5 August 2024.
6. DCC – Community News 12 August 2024.
7. DCC – Community News 19 August 2024.
8. DCC – Consultation on Derbyshire's Local Nature Recovery Strategy, invitation to join workshops.
9. DCC – Invitation to the next Parish and Town Council Liaison Forum, 15<sup>th</sup> October 2024.
10. DCC – Community News 27 August 2024.

11. DALC – Newsletter 28 August 2024.
12. DCC – Community News 2 September 2024.
13. Peak District National Park – Stakeholder Climate Change Survey, closing date 11<sup>th</sup> October 2024.
14. DALC – Newsletter 10 September 2024.
15. Network Rail – Notification vegetation management works 24-27 September 2024.
16. DCC – Confirmation of Traffic Regulation Order on Wheatsheaf Road and Buxton Road.
17. HPBC – HEAT Hub event in Buxton 27<sup>th</sup> September 2024.

**C24/146 Planning**

**RESOLVED:** To note the following decisions of High Peak Borough Council:

**Committee Decisions**

<p><b>HPK/2023/0505</b> Demolition of existing Garages and workshop facilities to create 3x terraced houses with residential accommodation over 3 floors. 126 George House, Buxton Road, Furness Vale, Derbyshire, SK23 7PF.</p>	<p><b>Approved</b></p>
--	------------------------

**Delegated Decisions**

<p><b>HPK/2024/0211</b> Application for a Lawful Development Certificate for Proposed Single storey rear extension. 1, Cadster Cottages, Chapel Road, Whaley Bridge, Derbyshire, SK23 7EN.</p>	<p><b>Lawful (Approved)</b></p>
<p><b>HPK/2024/0213</b> Conversion of outbuilding (current use incidental to dwelling) to form ancillary accommodation. 1, Cadster Cottages, Chapel Road, Whaley Bridge, Derbyshire, SK23 7EN.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0201</b> Proposed single storey rear extension. 14, Vaughan Road, Whaley Bridge, Derbyshire, SK23 7JT.</p>	<p><b>Approved</b></p>
<p><b>DOC/2024/0066</b> Discharge of conditions 5 and 6 relating to HPK/2020/0321 &amp; HPK/2020/0322. The Jodrell Arms Hotel, 39 Market Street, Whaley Bridge, Derbyshire, SK23 7AA.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0202</b> Lawful Development Certificate for a proposed creation of new accessible entrance to the building. Mechanics Institute, Market Street, Whaley Bridge, Derbyshire, SK23 7AA.</p>	<p><b>Lawful (Approved)</b></p>

<p><b>HPK/2024/0105</b> Installation of septic tank and change of use from store to workshop. Unit 8, Knowles Industrial Estate, Buxton Road, Furness Vale, Derbyshire, SK23 7PE.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0246</b> Application for Lawful Development Certificate for proposed rear dormer. 3, Linglongs Avenue, Whaley Bridge, Derbyshire, SK23 7DT.</p>	<p><b>Lawful (Approved)</b></p>
<p><b>HPK/2024/0237</b> Alteration of the roof form over the existing kitchen to lift the ridge height there and to allow for a dormer bedroom thereto. Alteration of existing dormer so they both match. Demolition of existing garage and construction of new garage/utility with extended drive thereto. 27 Netherlees, Elnor Lane, Whaley Bridge, Derbyshire, SK23 7EX.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0171</b> Removal of existing bow window and replace with bay window with an extension of the roof over the front door. NAZE VIEW FARM, Sparkbottom Lane, Tunstead Milton, Whaley Bridge, Derbyshire, SK23 7ER.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0243</b> Proposed dropped kerb and tarmac footpath. 60, Yeadsley Lane, Furness Vale, Derbyshire, SK23 7PS.</p>	<p><b>Application Withdrawn</b></p>
<p><b>HPK/2024/0212</b> Single storey front porch extension. 1, Cadster Cottages, Chapel Road, Whaley Bridge, Derbyshire, SK23 7EN.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0259</b> Addition of two new windows the rear elevation and two new windows to the side elevation of existing building. 29, Market Street, Whaley Bridge, Derbyshire, SK23 7AA.</p>	<p><b>Approved</b></p>
<p><b>HPK/2024/0204</b> Retrospective change of use of stable to annexe. 218, Buxton Road, Furness Vale, Derbyshire, SK23 7PX.</p>	<p><b>Application Withdrawn</b></p>
<p><b>DET/2024/0026</b> Application to determine if prior approval is required for - Basic storage shed for forestry chipper and quad and ancillary forestry equipment. Toddbrook Ancient Woodland and Adjacent grassland, Start Lane, Whaley Bridge, Derbyshire, SK23 7EJ.</p>	<p><b>Planning Permission Required</b></p>
<p><b>HPK/2024/0306</b> Removal of front balcony, pitched roof addition and replacement porch. 5, Meadowfield, Whaley Bridge, Derbyshire, SK23 7AX.</p>	<p><b>Approved</b></p>



**RESOLVED:** That the Council has the following comments on the new applications

<b>New Applications Received since 11<sup>th</sup> July 2024</b>	
<b>Application Applications</b>	<b>Comments</b>
<p><b>HPK/2024/0326</b> Separate property into two. 43, Jodrell Meadow, Whaley Bridge, Derbyshire, SK23 7AJ</p>	<p><b>No comment.</b></p>
<p><b>HPK/2024/0264</b> Demolition of existing buildings, redevelopment of site for 8 dwellings and associated works. 10-12, Bridgemont, Whaley Bridge, Derbyshire, SK23 7PB.</p>	<p><b>The Town Council shares Network Rail’s concern that work next to the railway embankment needs to be properly surveyed and carried out safety, but otherwise are supportive of the application.</b></p>
<p><b>HPK/2024/0316</b> Demolition of outbuildings to the rear yard of an existing public house to facilitate the formation of an external drinking are to include raised decked area, fixed seating, smoking shelter and festoon lighting. 8, Bridge Street, Whaley Bridge, Derbyshire, SK23 7LR.</p>	<p><b>No comment.</b></p>
<p><b>HPK/2024/0337</b> Application for Variation of conditions 5 &amp; 6 in relation to application HPK/2018/0164. 141 WHITE HORSE INN, Buxton Road, Whaley Bridge, Derbyshire, SK23 7HX.</p>	<p><b>No comment.</b></p>
<p><b>HPK/2024/0305</b> Proposed extension and alterations. GREEN ACRES, Gow Hole, Furness Vale, Derbyshire, SK23 7QE.</p>	<p><b>No comment.</b></p>
<p><b>HPK/2024/0281</b> Extension and Alterations to dwelling and replacement garage. Stonygate, Reservoir Road, Whaley Bridge, Derbyshire, SK23 7BW.</p>	<p><b>No comment.</b></p>

**C24/147 Staff Appraisals**

**RESOLVED:** That the Press and public be excluded from the meeting for the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

The appraisals of the staff have already been considered and formally noted.

**C24/148 Staff Pensions**

A report was received from the Clerk.

**RESOLVED:** To enrol the administrator in the Derbyshire Pension Fund Local Government Pension Scheme.

The meeting closed at 9.33pm

**Signed as a true and correct record of the meeting**

.....  
Chairman

.....  
Date